

Lanchester E.P. (Cont.) Primary School

A Caring Community

Where All Can Flourish!



Remote Learning

Policy



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Remote Learning Policy

Introduction

In September 2020, all our children returned to full-time education following the Covid-19 closure in March 2020. Although we hope that the majority of children will now have an uninterrupted experience, there is the possibility that an individual child, bubble or indeed the whole school, will need to self-isolate for a period of time. We have therefore put a plan in place for remote learning so that all children can continue with their education. This plan offers remote learning opportunities whilst also acknowledging that some households have limited access to devices and would require hard copies of work and resources.

The plan will be applied in the following circumstances:

- An individual is self-isolating because of a positive test with a close contact
- A group of children are self-isolating because of a positive case of coronavirus in the bubble
- A whole bubble is self-isolating because of a positive case of coronavirus in the bubble

Children awaiting Test Results

If children are self-isolating as they or a family member are displaying symptoms and waiting for a test or results, work will be given after the first day. The class teacher has to prioritise their teaching in school and therefore will organise work to be uploaded at the end of the school teaching day. Homepages will have an activity linked to the year group's Cornerstones topic as well as online quizzes which can be accessed during the first day of isolation.

Barriers to Learning

Lanchester E.P. is trying to secure funding so that if a child does not have access to a computer/device, and/or the internet, we will do all we can to support these children and hope to be able to provide a chrome book on loan for the period of self-isolation. Disadvantaged children will be prioritised. Please make school aware of any barriers you have to accessing remote learning. Paper packs of learning activities will be provided for any children when requested.

Remote Learning

There are a wide range of formats for remote learning. At Lanchester E.P. School we will be using Zoom for live online teaching of whole classes or groups of pupils. Staff will spend time in the first half-term ensuring children in KS1 and KS2 know how to use and access their class page and work on eSchools.

Overview for Early Years – Nursery and Reception

In EYFS, daily tasks will be sent via Evidence Me. Please note, as the EYFS curriculum is play-based, the activities provided may be open ended and will need some adult support to get the most out of them.

Nursery children should expect a welcome message from their Key Worker, three play-based activity ideas and a story each day. We will also flag up activities on Busy Things which will support their daily learning.

Reception children will have a phonics session, a maths task, a creative/outdoor activity and a story each day, plus a daily Zoom session at 12pm with their class teacher to keep in touch. To supplement these activities, they will also have work set via Busy Things and Purple Mash and will be assigned reading books via Rising Stars Online.

Parents are encouraged to upload evidence of their child's learning to Evidence Me for teacher feedback. A guide to this is available on the Evidence Me website <http://help.evidence.me/evidence-me-help-for-parents/>

In the event of a family having no access to the required technology, a weekly grid will detail the activities that children can access to cover the curriculum.

Overview for Key Stage 1 and Key Stage 2

- Live zoom lessons will take place 3 times every day – Maths, English and Foundation Subjects. The times of these sessions may vary slightly depending upon how many bubbles are self-isolating. Recurring Zoom codes will be posted on the class homepages for easy access.
- The live lessons will be followed by independent work to be completed by the children which will be found in the Homework section on eSchools.
- The times of the Zoom lessons will be:

	One year group self-isolating	Two year groups self-isolating	Three or more year groups self-isolating
Maths	9.15am	9.15am & 9.45am	8.45am, 9.15am & 9.45am
English	10.45am	10.45am & 11.45am	10.45am, 11.15am & 11.45am
Afternoon	1.15pm	1.15pm & 1.45pm	12.45pm, 1.15pm & 1.45pm
<p>In the case of 2 year groups self-isolating, the older year group will have the earlier Zoom lesson.</p> <p>In the case of the whole school self-isolating, the earliest time will be accessed by Y5 & 6, the middle time by Y3 & 4 and latest time by Y1 & 2.</p> <p>There are a minority of pupils who have siblings in the adjacent year with Zoom calls taking place at the same time. Unfortunately, this cannot be avoided. However, school may be able to help out with additional devices to support this.</p>			

- In addition to the live lessons and related independent work, children will also have a daily diet of:
 - Reading – using the Oxford Owl online scheme
 - Reading – Rising Stars books will be allocated to KS1 pupils
 - Maths – White Rose Maths and Times Tables Rockstars
 - Spellings - can be found on the class pages of eSchools
 - Purple Mash – these activities will be saved as a 2Do. Feedback will be given by the class teacher in either a written or verbal format which can be instantly accessed by the pupils
 - Busy Things
 - BBC Bitesize

- Weekly 'Learning by Questions' sessions will be delivered during the week at the discretion of the class teachers. Times of these sessions, along with the access codes will be posted on the eSchools Class Pages throughout the week.

Teaching of Reading

- Reading remains a key skill and it is very important that all children continue to read during their period of home learning. This will be done in a number of different ways – individual reading books, Rising Stars, Oxford Owl, LBQ (Learning By Questions), Reading Comprehensions, class readers being shared online and video stories. Please encourage your children to read for pleasure while at home too.

Providing Feedback

- On completion, children should upload their work for the teacher to mark and provide feedback. Work completed on paper will be given to the class teacher on return to school. This work will be marked and feedback given at that time. This also allows for additional follow up tasks where appropriate.

Contact with Pupils/Parents

- Parents have email addresses of their child's class teacher, school office and the Head Teacher. The class discussion pages will be used when whole classes or groups of children are self-isolating. This is encouraged by the class teacher to support the children's emotional well-being.
- Children can also communicate directly with their class teacher via the messaging feature on eSchools.
- During a 2-week isolation period, the class teacher will also make one phone call home in the middle of the isolation period. This is to check on the well-being of the children as well as to answer any questions parents may have.

Whole School Worship

- This takes place daily at 11.15am over Zoom. The link will be put on the eSchools home page each day. This is whole school Worship and all children are encouraged to attend as it is a central part of our school day.

Special Educational Needs and Disabilities (SEND)

- Children with additional needs have their needs met in a variety of different ways throughout the school day. Often, children with additional needs complete tasks that are different from those that may be completed by other children in the class. If this is the case, this differentiated work will be assigned to them through eSchools in the usual manner.
- At times, children with additional needs complete tasks and activities that are additional to those completed by the other children in their class. In this case, the child's class teacher will determine the best way for these needs to be met. This could be through tasks that are set on eSchools, PurpleMash or BusyThings. Alternatively, it may be more appropriate to have a 1:1

or small group sessions on Zoom with the class teacher and/or a teaching assistant. The details for these will be communicated to parents or carers by the class teacher, where appropriate.

- For children who have an Education, Health and Care Plan (EHCP) or for those in receipt of additional SEND top-up funding, the class teacher will arrange additional 1:1 or small group Zoom sessions to ensure that the specific outcomes of these SEN plans are being addressed. These could be with the class teacher or with a teaching assistant. Information about these will be communicated to parents or carers, where appropriate.
- For children who work with outside agencies on a regular basis, every effort will be made to ensure that these sessions can take place remotely if they were due to take place during a period of self-isolation at home. These sessions may need to take place at different times to normal, depending on the availability of outside agencies, which is unfortunately outside of the school's control.
- The Special Educational Needs and Disabilities Co-Ordinator (SENDCO) will ensure that there is an oversight of the work carried out by and with children with SEND during any period of self-isolation or partial school closure. The SENDCO can be contacted by email at any point for further advice or questions from parents or carers.

PPA (Planning, Preparation and Assessment)

- All teaching staff are required by law to have one session of non-contact time called PPA which is to be used to plan, prepare and assess. During any period of home learning this will also take place but will be flexible to fit in with the needs of the children, class or year group. An email will be sent to parents informing them of which afternoon the class teacher will not be available to answer emails.

Specialist Teaching – French, Music, Computing & P.E.

- Whenever possible, these lessons will continue to be taught by our specialist teachers. They may lead Zoom calls and your child's learning for a lesson or an afternoon.

Safeguarding

- If a child is entitled to Free School Meals, food packs can be provided. The school office will contact all eligible parents to check whether this is wanted.
- If a child is vulnerable in any way, the Designated Safeguarding Lead (DSL) will ensure that regular safe and well checks are carried out.
- If a child does not engage with work, the class teacher is to call the parents to discuss the obstacles and to offer support. If this continues, a member of the SLT will then phone home.
- Where children would normally receive additional support from SEND agencies, the SENDCO will make arrangements for those to continue via Zoom. These children may also receive additional or alternative lessons over Zoom whilst self-isolating.

Data Protection

- When accessing personal data, all staff members will only use their official school email account. No contact over social media is permitted for staff members with parents.

Sharing Personal Data

- Staff members are unlikely to need to collect and/or share personal data. However, if it does become necessary, all data collection will be compliant with GDPR guidelines.

Keeping Devices Secure

- All staff will take appropriate steps to ensure their devices remain secure.

Monitoring Arrangements

- This policy will be reviewed by the SLT as and when updates to home learning are provided by the government

Date of Policy: October 2020

This policy will be reviewed termly or more regularly if necessary.